Enrolment process

- Initial Interview with administration
- Identification and copies of passport, visa and DOA details from parents and student, eligibility to enrol – contact EQI if needed
- Enrolment approval – placement of class usually age appropriate, identification of EQI/ESL/Refugee

**Initial Assessment** (PTO more detail)

- Sunnybank Primary Initial Screening (STLaN & ESL teacher)
- Assessment of literacy (STLaN/ESL Teachers)
  - Band Scales
  - Words their way
  - PAT R
  - Running record
  - Burt word

**Allocation of bandscale/literacy level**

**High level of ESL support required**
- ESL teacher
- Teacher Aide
- STLaN
  - Programs designed with class teacher

**Low level of ESL support required**
- ESL teacher
- EQI coordinator
- Pastoral care
  - Programs designed with class teacher

**Programs offered**

**Homework Club**
- CT differentiates learning for all students using ISP and differentiation surfboard.

**Homework club**
- Extension Programs
- Enrichment Programs
- English conversation classes
- Brisbane School of Distance Ed
Screening Process for students entering school beyond Prep

(Prep students complete SSS assessment schedule and interviews)

Following enrolment, allocation of class and induction. Class teacher to establish capability of student

- **EQI student** operating within 12 months of their expected age level.
- **ESL/EQI student** operating below expected age level (may require significant ESL support)
- **Mainstream student** neither ESL nor EQI

- **Band scale completed by EQI coordinator**
- **Band scale completed by ESL teacher**
- **Screening**
  - Running record
  - Words Their Way
  - PAT R
- **Screening**
  - Sunnybank school readiness testing

CT to access O/S data

Students previously enrolled in EQ

- CT to gather data to enable student to access curriculum according to school assessment schedule
- Insufficient evidence

Students not previously enrolled in EQ

CT to monitor progress

- Referral to student welfare for learning needs, assessment, behavioural or social emotional needs

**Programming**

- Program enrolment (see program offerings)
  - ESL support
  - Goal setting ISP

**Programming**

- ESL support and T Aide
  - Goal setting ISP